

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
August 20, 2021**

Meeting Called to Order: The August 20, 2021 meeting of the Ex Comm, held at the El Santiago Recreation Center, was called to order at 9:05 a.m. by President Mark Woodland.

Ex Comm and Appointee Members in Attendance: President, Mark Woodland; Treasurer, Barb Beil, Secretary, Lisa MacLeod; Volunteer Coordinator, Jaci Burdash; Director Media Trustee, Steve Larson; Membership Trustee, Johnny Ward; Charity Relations Trustee, Marsha Herring; and Phins Up Shop Manager, Pam Babasa; Webmaster, Mark Goldberg

Ex Comm Members Absent: Vice President, Rob Ainsley; Travel Trustee, Judy Koch

Proxy Holders in Attendance: Kevin Fuller for Vice President Rob Ainsley

Guests in Attendance: None

Flyer and Event Budget Approval: On 8/12/2021 the flyers for the Halloween Party, Member Appreciation Party, and the Daytona Beach Bash were circulated to the board electronically for approval.

- ✓ **MOTION:** Barb motioned to approve the circulated flyers and Marsha seconded the Motion and it carried unanimously.

Secretary Position: Lisa MacLeod requested to be considered for the Secretary position. No other requests were received by the deadline.

- ✓ **MOTION:** Barb motioned to approve Lisa MacLeod as the Secretary of the club. Marsha seconded the Motion and it carried unanimously.

Minutes of Previous Ex Comm Meeting – Lisa MacLeod

- The Minutes of the August 5, 2021 Ex Comm Meeting were circulated to the Ex Comm Members electronically by then Proxy Secretary Lisa. The amount listed in the minutes for the Wildwood Middle School needed to be changed from \$4,000 to \$3,000.
 - ✓ **MOTION:** Marsha moved to accept the revised Minutes of the August 5, 2021 Ex Comm. Barb seconded the Motion and it carried unanimously. The approved August 5, 2021 Ex Comm Minutes will be posted on the Club's website.

Financial Report – Treasurer Barb Beil:

Treasurer Barb presented the July 2021 Financials.

- Barb reported that as of August 19, the club has a balance of \$41,746.02 with an outstanding credit card bill of \$2,860.46 and encumbered funds of \$6,243, leaving a balance of \$32,642.56 for club operations.
- Barb circulated the Encumbered Funds Report electronically
 - ✓ **MOTION:** Johnny moved that the August 2021 Financial Report be accepted as presented subject to audit. Marsha seconded the Motion and it carried unanimously.

President's Report:

○ **Phins Up Shop:** SOP Changes

Remove Article 5 - committee Chairperson section 1 line EE: Phins Up Shop

Article 5 change Section 3 - Phins Up Shop currently reads:

3. Phins Up Shop:

a. The current limit is \$300 without Ex Comm approval. (Revised 3-24-14)

b. Any contribution or donation of Club merchandise shall have ExComm approval in advance of the contribution/donation.

c. An inventory of all merchandise shall be submitted to the ExComm every six (6) months.

-change to read:

3. Phins Up Shop Administrator

a. Shall be a member in good standing in the club and appointed by ExComm each year.

b. Shall be responsible for inventory and selling of all club merchandise.

c. Shall keep a monthly total of amounts spent and proceeds taken in and shall report a summary to ExComm on a monthly basis

d. May appoint assistants to help in the selling of any merchandise. Any assistant must be a member in good standing.

e. Shall have the responsibility and ability to use the club credit card with a limit to be determined by ExComm in order to purchase club merchandise and supplies.

f. Any contribution or donation of the Club merchandise shall have ExComm approval in advance of the contribution/donation.

g. An inventory of all merchandise shall be submitted to the ExComm once a year.

✓ **MOTION:** Barb motioned to approve the SOP changes as presented. Johnny seconded the Motion and it carried unanimously.

○ **Charter Members:** Larry Woodward (a previous charter member) rejoined the club

○ **MOTM Registration:** Mark attend and register for MOTM this year.

○ **Budget for 2022:** Need to show a reserve line item on the budget. (on hold)

○ **FaceBook Page:** Mark added a question to the page that will need to be answered to join. Specify if you want to be a member of the FaceBook page or join the club.

○ **Christmas party name/tickets/points:** Christmas party will now be called "Holiday Party". General discussion regarding incorporating points needed to purchase on-line tickets. Minimum 3 points. Advertise the points count ahead of when tickets go on sale. Steve, Jaci, and Mark Goldberg will form the Points/Tickets Committee and will submit a proposal to the board before the next ExComm meeting.

Membership and Attendance – Johnny Ward

○ The club currently has a total membership of 1,124.

○ 823 renewals since the restart after the COVID shutdown.

○ New member table up front seems to be working well.

○ Membership renewal begins November 1, 2021

Volunteer Coordinator – Jaci Burdash:

○ **Attendance:** Jaci circulated the Attendance, Charity Hours and Volunteer Hours Reports electronically to the Ex Comm. The June Phlocking count was 630. The July count was only 359 because the Palmer Phlocking was cancelled due to inclement weather.

- **Volunteer Hours:** July Charity Hours were 486 and July Volunteer Hours 933.

Internal Events Trustee Report – Kevin Fuller, Proxy for Rob Ainsley

- **Labor Day Member Appreciation Picnic:** September 4, 2021 at Laurel Manor.
- **Halloween Party:** October 23, 2021. Denise Woodland/Carol Taft. Lake Miona Rec Center.
- **Holiday Party:** December 16, 2021. Bonnie Walls/Corrine Jordan. La Hacienda Recreation Center.
- **Super Bowl:** Linda & Kevin Fuller. February 13, 2022 at Sea Breeze Recreation Center.
- **2022 Poker Run:** March 19, 2022. Kathy Newstat. Laurel Manor.
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External Events Trustee Report – Judy Koch:

- **Travel Committee:** Will start back up on September 9th at Perkins on 441/27 and continue every second Thursday of the month.
- **Daytona Trip:** The hotel is sold out. Wrist bands will be \$25 and will be sold on line starting September 1, 2021.
- **2022 Highway One Cruise:** April 9-16, 2022.
- **Panama City Rendezvous:** March 21 -24/2022

Media Trustee Report – Steve Larson:

- **Newsletter:** Can accommodate anything we need.
- **Website:** Mark is doing a great job. Check once a month for accuracy.

Community Relations Trustee Report/Charitable Donations – Marsha Herring:

Marsha distributed the Charity report electronically to Ex Comm Members.

- Charity Hour \$ Value: \$11,212.00
- Food Pantry \$ Value: \$234.00
- Help Us Help Kids \$ Value: \$3,830.00
- Total July Giving \$ Value: \$15,414.00
- **Shepard’s Lighthouse Shoe Collection:** Bob Williams will Chair
- **Fundraisers:**
 - **Operation Shoebox:** September 21, 2021, Cody’s Brownwood
 - ✓ **MOTION:** Steve moved that the Club fund the cost of the Operation Shoebox door prize for the fundraiser to be held on 9/21/21 at Cody’s. Barb seconded the motion and it carried unanimously.
 - **Waterfront Hotel Festival of Trees:** Benefits the Sumter County Special Olympics
 - ✓ **MOTION:** Steve moved that the Club sponsor Parrot Head tree and advertise this as a volunteer opportunity. Jaci seconded the Motion and it carried unanimously.
- **Donations:** \$1,000 each
 - **Center Hill Children’s Mission:** September
 - **Shepard’s Lighthouse:** October
 - **Veterans Helping Veterans:** November
 - **All One Family:** December

Phins Up Shop – Pam Babasa

- **Monthly Expenses:** July = \$2396.17, August = \$393.60
- **Monthly Income:** July = \$1586.14, August = \$1591.00
- **Year to Date:** Expenses = \$8145.25, Income = \$8604.34, Margin = \$459.09

- **Inventory:** New Fall inventory will be windbreakers, sweatshirts and hats. Will get prices and report back

Report from Elections Chair:

- Report from Kevin Fuller to come

Security - Paul Macleod for Ken McCreary:

- **Pool Party Security Plan:** 2 Security team members at the gate, 1 at the ticket table and 2 at the back wall.
- **Purchase of Emergency First Aid packs:** Mark gave Paul MacLeod the supplies and packs. Paul will put them together. One pack will be at every event should they be needed, starting at the Pool Party.

Club Size: No activity this month

Webmaster: always ongoing.

By-Law & SOP Changes:

- **Article 1, section 2 currently reads:**
 2. “Ex Comm” means the Executive Committee, the governing Board of The Club.
– add: 2a – the term “Board of Coco-Nutz” shall also mean the Executive Committee, the governing board of the Club, and shall be interchangeable with the term “Ex-Comm”.

✓ **MOTION:** Barb moved to approve the SOP change to Article 1, Section 2. Marsha seconded the Motion and it carried unanimously.

Old/Deferred Business:

- **Leadership Conference 2022** - Port Charlotte will be hosting.

New Business:

- **Chili Cook-off:** At Brownwood on November 13, 2021. Chili selection will be on October 13, 2021 at Kim & Dale Ross’ house. Put dates in the newsletter. Volunteer sign ups at next Phlockings.
- **Phins Up Shop:** will move from Palmers to Havana as there is more room there for the full shop.
- **By-law Changes:** (On Hold)
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Motion to Adjourn: Steve moved that the August 20, 2021 Ex Comm be adjourned at 10:31 a.m. Marsha seconded the Motion and it carried unanimously.

(Signed) Lisa MacLeod, Secretary