

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
May 20, 2022**

Meeting Called to Order: The May 20, 2022 meeting of the Ex Comm, held at the El Santiago Recreation Center, was called to order at 9:03 a.m. by President Mark Woodland.

Ex Comm and Appointee Members in Attendance: President, Mark Woodland; Vice President, Rob Ainsley; Secretary, Lisa MacLeod; Treasurer, Barb Beil; Volunteer Coordinator, Jaci Burdash; Media Trustee, Steve Larson; Community Relations Trustee, Marsha Herring; Travel Trustee, Judy Koch; Web Master, Mark Goldberg; and Security Coordinator, Ken McCreary.

Ex Comm Members Absent: Membership Trustee, Johnny Ward

Proxy Holders in Attendance: Jan Donegan for Membership Trustee, Johnny Ward

Guests in Attendance: None

Flyer and Event Budget Approval and Other Guest Speakers:

- **Daytona Luau at Aku Tiki:** Budget was presented by Judy.
 - ✓ **MOTION:** Steve moved to approve the budget for the Daytona Luau as presented. Marsha seconded the Motion and it carried unanimously.

Minutes of Previous Ex Comm Meeting – Lisa MacLeod:

- **Minutes:** The Minutes of the April 15, 2022 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lisa for approval.
 - ✓ **MOTION:** Marsha moved to accept the Minutes of the April 2022 Ex Comm meeting. Barb seconded the Motion and it carried unanimously. The approved April 15, 2022 Ex Comm Minutes will be posted on the Club's website.

Financial Report – Barb Beil:

Treasurer Barb presented the April 2022 Financial Report.

- **April Financial Report:** Barb reported that as of May 19, 2022, the club has an approximate balance of \$85,237. Of that total, \$41,104 is encumbered with \$32,000 available for charity. There is an outstanding credit card balance of \$7,738. Barb moved the funds from completed events to our Operation Fund as follows:
 - Homosassa -\$176
 - Kinky Boots +\$209
 - Toga Party +\$1013
 - Rays Game +\$266
 - Panama City -\$568
 - Himalayan Golf -\$15
 - ✓ **MOTION:** Marsha moved that the April 2022 Financial Report be accepted as presented, subject to audit. Jaci seconded the Motion and it carried unanimously.

Financial Report – Barb Beil, continued:

- **Credit Card Reader:** The current Square card reader has become unreliable. Barb looked into Chase Bank's portable credit card reader. It uses Bluetooth technology, tethered to a cell phone instead of unreliable Wifi. The transaction fees are a little cheaper as well.
 - ✓ **MOTION:** Marsha moved that we spend up to \$500 to purchase the necessary equipment from Chase Bank to replace the Square card reader. Lisa seconded the Motion and it carried unanimously.

Phins Up Shop – Pam Babasa:

Pam circulated the Phins Up Shop data electronically.

- **Monthly Report:**
 - May Expenses = \$3,407.28
 - May Income = \$400.00
 - YTD Expenses = \$7,803.21
 - YTD Income = \$5,803.88
 - YTD Margin = -\$1,999.33
- **Pam Babasa's Resignation:** For personal reasons, Pam will be resigning as the Manager of the Phin's Up Shop effective on September 1, 2022. Kathi Purdy has been selected to take over. Kathi will proxy with Pam until the turnover date. A committee will be formed to refocus the Phins Up Shop operations.
 - ✓ **MOTION:** Lisa moved to both accept Pam Babasa's resignation and confirm Kathi Purdy as Pam's replacement. Marsha seconded the Motion and it carried unanimously.

Security - Ken McCreary:

- **Security Team Member Changes:**
 - Bruce Newstat has resigned his security position to allow us room to have a female member of the security team. The search for the new female team member will commence immediately.

Website Designer Report - Mark Goldberg:

- **Website:** Updates to the website will now only happen on Sundays.

President's Report - Mark Woodland:

- **Need to Get Things Done earlier:** Chairperson packages need to be submitted 60 days before the ExComm meeting before the event.
- **New Tent Status:** The new tent has been ordered and has been completed. Mark is awaiting delivery. Hopefully it will be here by the June Pool Party.

Local Events/Vice President's Report - Rob Ainsley:

- **Holiday Party:** 12/15/22 at Colony Rec Center. Rob is meeting with Judy Turner & Cody's to discuss catering.
- **New Years Eve Party:** 12/31/22 at The Savannah Center. Stephanie Carauna is the Chair. On schedule.
- **Poker Run 2022 Wrap Up:** Wrap Up Meeting needs to be set up. We made just over \$24,000.
- **Golf Tournament 2022:** 9/14/22 at Bonifay Country Club. Bob Salinka has all of the the files for the event. Have Bob send Jaci a list of all of the volunteers positions he will need.
- **August Pool Party:** Have Kim select a band so the paperwork can get started.

Membership and Attendance – Jan Donegan for Johnny Ward:

- **Total Members:** The club currently has a total membership of 1,268 members. 32 new members have joined so far in May.

Volunteer Coordinator – Jaci Burdash:

Jaci circulated the Attendance, Charity Hours and Volunteer Hours Reports electronically to the Ex Comm.

- **Attendance:** The April Phlocking total count was 486.
- **Volunteer Hours:** The April Charity Hours were 504 and the Volunteer Hours were 1,143.

External Events Trustee Report – Judy Koch:

- **Travel Committee Meeting:** 12 people attended. Ellen Dill ran it and did an amazing job.
- **Daytona:** 9/30/22 - 10/1/22. Need to talk to the Aku Tiki and ask them what their plan is to clean up their act. There will be 200 - 250 attendees. Wrist bands will be \$35 each. You need to register before you can get a room. Registration for the event will be 6/1/22 or 6/15/22. Registration for rooms will open on 6/15/22 or 7/1/22.
- **Ledo Beach Trip:** Will be on 7/21/22. Jim and Johnna Dielmann will chair. Tickets go on sale on June 1, 2022. The flyer needs to be changed.
- **Tampa Bay Rays Game Wrap Up:** Need to put every attendee's cell phone numbers on the roster to assist in locating members during the event.
- **The Villages Parrot Head Cruise 2023:** Judy & Larry Turner. 30 cabins booked so far.

Media Trustee Report – Steve Larson:

Nothing to report

Community Relations Trustee Report/Charitable Donations – Marsha Herring:

Marsha circulated the Charity Report electronically to the ExComm Members.

- **Charity Update:**
 - April Charity Hours \$ Value: \$11,627.00
 - April Food Pantry \$ Value: \$529.00.
 - Shepard's Lighthouse \$ Value: \$3,000.00
 - **Total Monthly \$ Value : \$15,156.00**
 - YTD Charity Hour \$ Value: \$121,463.00
 - YTD Blood Drive Hour \$ Value: \$33,660.00
 - YTD Rotary Club \$ Value: \$2,200.00
 - YTD Food Pantry \$ Value: \$1,563.00
 - **YTD Total Giving \$ Value: \$161,886.00**
- **Fundraisers:** Patriot Service Dogs will be at Cody's Brownwood on 5/24/22. Raffle will be a Lottery tree with \$500 worth of scratch off lottery tickets. We will present them a check for \$2,000.00
- **Memorandum of Understanding for Corporate Sponsors:** Marsha circulated the first draft electronically. There are some changes that need to be made.
 - ✓ **MOTION:** Steve moved to table approval of the MOU until it can be edited. Lisa seconded it and it carried unanimously.

Old/Deferred Business:

- **Shed Party:** Still need a date!

New Business:

- **Website Look up for Members:** New website feature. Members can look up anything that they have signed up for, including tables for parties and to see if they purchased tickets for events. Only names will appear on the list.

Motion to Adjourn: Steve moved that we adjourn the May 20, 2022 ExComm Meeting at 10:31 a.m. Judy seconded the Motion and it carried unanimously.

(Signed) Lisa MacLeod
Secretary, The Villages Parrot Head Club