

#1 - Go to our website. (www.villagesparrotheads.com) Click on "PURCHASE EVENT TICKETS"



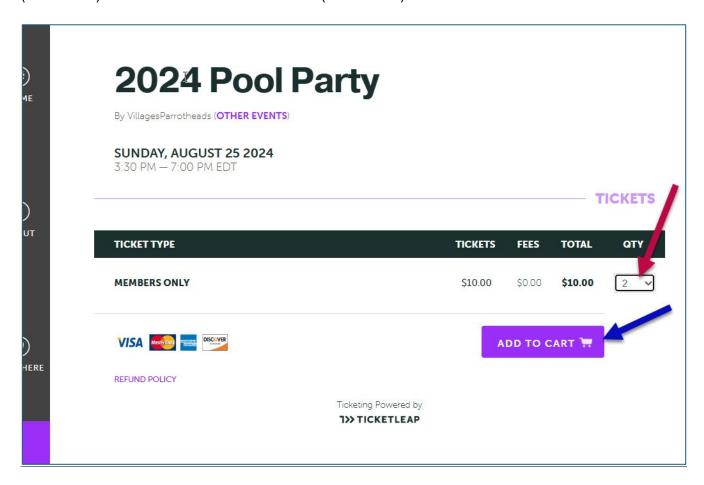
#2 – Scroll down to the event you are looking for and click on "GET TICKETS"



#3 – If this event has seating choices such as Halloween Party, Christmas Party, NYE Party, etc, skip to #6 SELECTING YOUR SEATS Ticketed events such as the Pool Party, and Bus Trips do not have selected seats.



#4 – Use the drop down box in "QTY" to choose the quantity of seats you would like to purchase. (Red Arrow). Then Click on "ADD TO CART" (Blue Arrow)



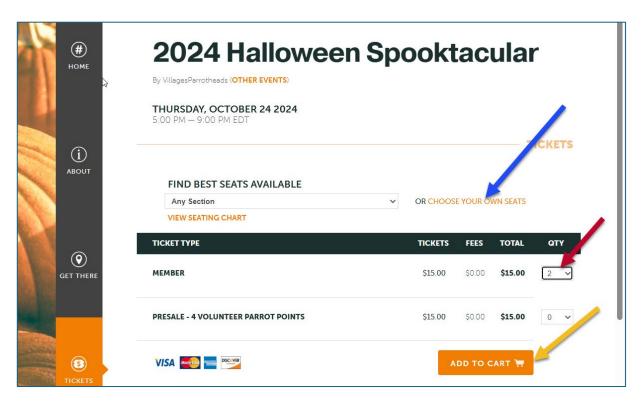
#5 – Skip to #12 CHECKOUT (The next sections are for choosing seats)

#6 - SELECTING YOUR SEATS – Click on "QTY" drop down box and choose how many seats you want. (Red Arrow).

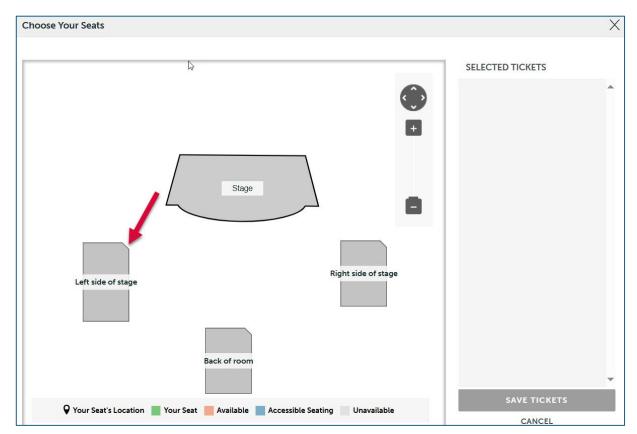
#7 – If you want the system to choose the best available seats, then click "ADD TO CART" (Yellow Arrow) and skip to #12 CHECKOUT.

#8 – If you want to Choose Your Own Seats, then click on "CHOOSE YOUR OWN SEATS" (Blue Arrow) Do not click on "add to cart" yet.





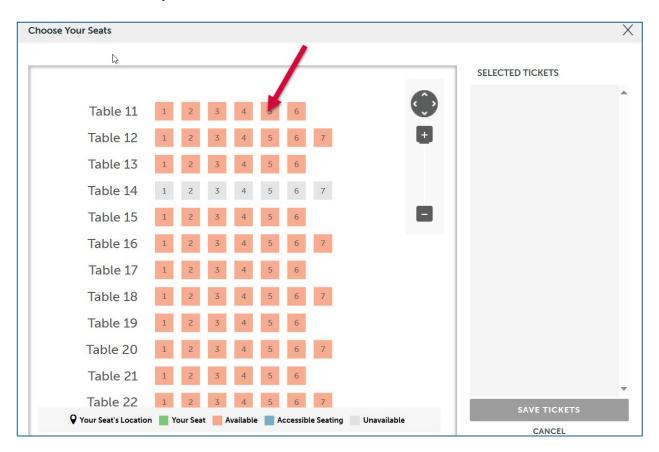
#9 – ROOM SETUP You will see how the room is setup (This is the usual setup). Click on the block for which section you would like to sit in.



Page 3 of 7

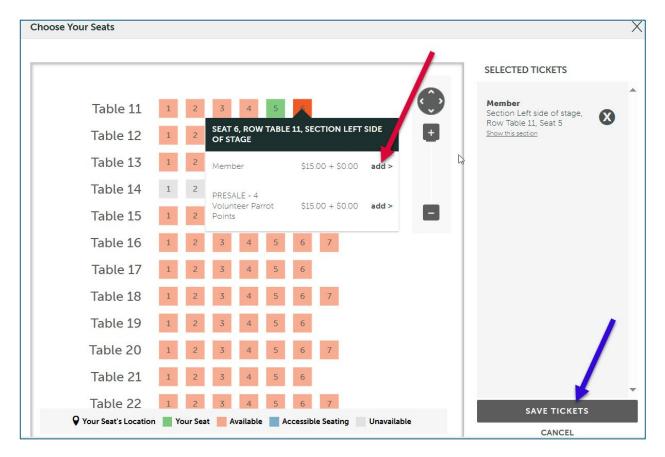


#10 – CHOOSING TABLE AND SEATS You will now see each table and which seats are available at each table in that section. If the seat is grey, then that seat is NOT available. If all the seats in that section are grey then go back and pick another section. If you see seats at a table you want, click on the seat that you want.

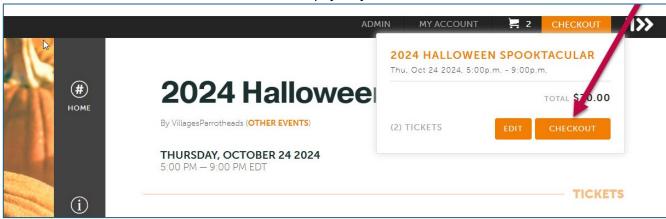


#11 – ADDING AND SAVING YOUR SEATS You will then be asked if you want to add this seat to your cart. Click on "ADD" (Red Arrow). Do this for each seat you want then click "SAVE TICKETS" (Blue Arrow). Your selected seats will turn green.





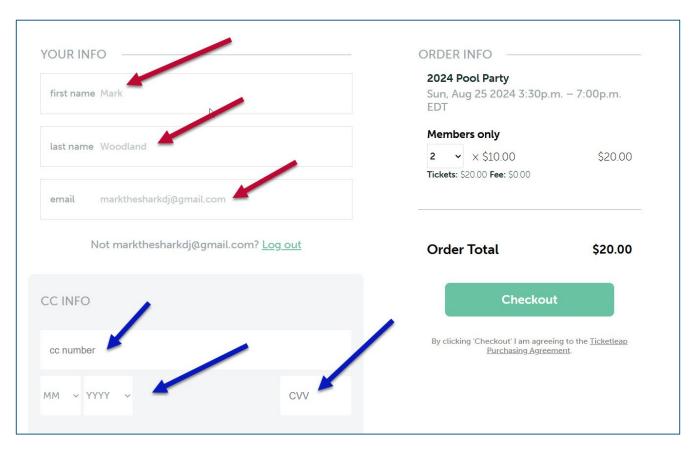
#12 – CHECKOUT - It is now time to checkout and pay for your tickets. Click on "CHECKOUT".



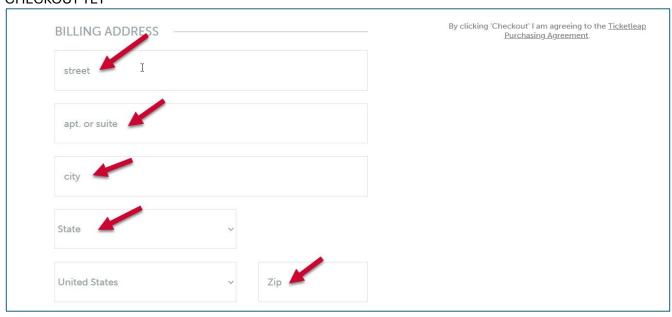
#13 – BUYER INFO – Part 1 - You will be asked to enter YOUR information. You are the "BUYER". You need to enter your first name, last name, and email address. (Red Arrows)

Part-2 – You will be asked to enter your credit card number, expiration date (Drop Down Box), and CVV number. (CVV number is the 3 digit number on the back of your card) **DO NOT HIT CHECKOUT YET** 





#14 –BUYER INFO Part 3 – You will be asked to enter your Billing address "From your Credit Card" NOTE: Your billing address must match the billing address your credit card is mailed to DO NOT HIT CHECKOUT YET

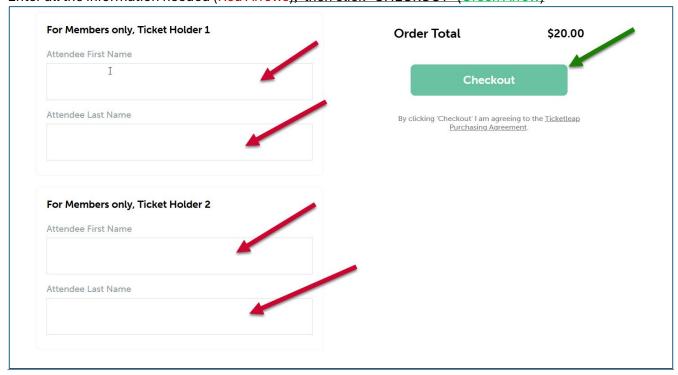


#15 – ADDITIONAL QUESTIONS – There will usually be additional questions for you the buyer such as phone number, etc. Most of these questions are required to complete the sale.





#16 – TICKET HOLDER (ATTENDEE) QUESTIONS – You will now be asked who will get the tickets. THIS INCLUDES YOU. (Your name does NOT automatically get put in when you are the buyer) There may be some additional questions for each buyer also, such as phone number, email address, etc. Please give each individual information. Example- Do not use the same phone number for each ticket holder. Enter all the information needed (Red Arrows), then click "CHECKOUT" (Green Arrow)



Congratulations You have purchased your tickets. You will receive a corresponding email with your information. Your credit card has now been charged.