



The Villages Parrot Heads Club

Specious Standard Operating Procedures (SOPs)



The Villages Parrot Heads Club is a mighty vessel, sailing under the flag of Parrot Heads In Paradise as an active chapter. Anchored in The Villages, FL, the Club may sail the oceans West as far as Panama City, East to Daytona, or South to Ft Meyers and beyond in pursuit of the tropical lifestyle and island escapism described by Jimmy Buffett. This SOP describes the Parrothead framework wherein this mighty vessel pursues these treasures, with friends and stories being told over a mug of rum, a warm meal, and background song.

Article I: Responsibilities

Ship's Captain/President (Mark) is responsible for navigating the ship through rough seas. The Captain shall plot the course for the ship, with planned ports of call to embrace the island lifestyle, and to resupply ship stores and volunteers as needed. The Captain shall represent the ship during ports of call, and call the ships crew to order as necessary.

First Mate/Vice President (Lisa) is responsible for ensuring the smooth operation of the ship and crew. The First Mate shall keep plans for engaging island natives at different ports of call, guiding crew chiefs during island celebrations, and embarking with ship's crew for tavern entertainment.

Purser/Treasurer (Barb) – is responsible for the financial aspects of the vessel. The Ship's Purser handles onboard finances, disbursements, and ensures smooth administrative operations

Recorder/Secretary (Kathi) is responsible for keeping a calendar of planned ports of call, and muster records of the Captain and senior officers.

Ship's Doctor/Membership Director (Bonnie) is responsible for maintaining the crew's membership and email in good health. The Ship's Doctor will ensure new shipmates are properly recognized and indoctrinated into the crew.



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Quartermaster/Volunteer Coordinator (Jaci) is responsible for overseeing supplies and the morale of the crew. The Quartermaster plans ship's crew in outfitting for smooth sailing, and watch stations at the different ports of call. Quartermaster may often be heard, "the beatings will continue until morale improves!"

Boatswain/Media Trustee (Alan) – is responsible for outfitting and rigging the ship to ensure solid foundation for ship's operation and sailing. The Boatswain shall keep planned ports of call for ship's scuttlebutt and reference, and maintain a historical log of ship voyages to exotic islands.

Quarterdeck Officer /Charity Director (Marsha) is responsible for determining which charities are allowed to board ship. Should a charity attempt boarding the ship and not be approved, they shall be removed and keelhailed, or left ashore.

Ship's Watch/Travel Trustee (Sheila) is stationed in the ship crow's nest and surveys the ocean for other Parrot Head Club ships and island offerings. Upon seeing new ideas for ports of call, the Ship's Watch will announce "Ahoy Maties! Land Ho'!"

Article II: Ship Operations

Ship's Muster (Phlockings): will be held at Mallory, Havana and Belle Glade taverns each month to communicate sail plans and upcoming ship Port's of Call; and to introduce new shipmates to the crew. Ship's webpage will include Ship's Muster, Port's of Call, and other Parrothead events not in ship's sail plan.

Ports of Call: Ship's Muster and other planned events will be communicated to shipmates using Facebook posts, broadcast email messages, monthly newsletter and Ship's webpage.



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The Coco-Nutz: Collectively referred to as the Coco-Nutz, the Captain & Senior Officers will muster each month to review ship operations, planned ports of call, and crew issues where warranted. Muster minutes will be kept by Ship's Recorder.

Captain's Mast: Ship's crew will be expected to obey the code of conduct, treating others with respect and not engaging in politics. Those sailors not following the code of conduct will be called to Captain's Mast, and made to walk the plank or Keelhauled if found guilty.

Sea Duty: Club membership sea tour will be from Jan 1 through Dec 31 of each year. Sailors may signup beginning in September of the prior year for an extended tour of up to 16 months.