

THE VILLAGES PARROT HEADS EX COMM MEETING MINUTES

April 24, 2020

Meeting Called to Order: The April 24, 2020 meeting of the Ex Comm was called to order at 10:29 a.m. by President Mark via WebEx

Ex Comm Members in Attendance: President, Mark Woodland; Secretary, Gypsy Ginchereau; Volunteer Coordinator, Jaci Burdash; External Events Trustee, Judy Koch; Media Trustee, Steve Larson; Community Relations Trustee, Marsha Herring; Treasurer, Barb Beil; and Membership Director, John Ward

Ex Comm Members Absent: Vice-President, Rob Ainsley

Proxy Holders in Attendance: None

Guests in Attendance: Ren Titus, Pam Babasa, Ken McCreary, Mark Goldberg

Additions/Corrections/Approval of the agenda:

Two items were added to the Agenda. Ticket Leap for Membership and Pay Pal.

- ✓ **MOTION:** Steve moved to accept the agenda with the changes. Marsha seconded the Motion and it carried unanimously.

Event Information and Approval of Event Budgets and/or Flyers and Other Guest Speakers:

- Homosassa Bash:
 - Ann Blanchard has shirts for the Homosassa
 - Event cancelled
 - Entertainers scheduled for the event will be paid ½ of the amount they are normally paid at Phlockings.
 - Members who paid for wristbands will be refunded, if they request it, or the fee can be applied to the cost for Daytona Beach.
- Server's Fund: Some members of the club personally helped to raise money to help the servers at the facilities where we have our Phlocking. Cody's, Mallory, and Arnold Palmer managers were each given \$1,000.00 to be distributed as they see fit for employees who take care of members at Phlockings.
- Cody's (Dean) said he is giving to those who need it.
- Mallory has not returned Mark's call – Tina Thompson will ask him to call Mark.
- Palmer (Chad) is distributing funds.

Flyer Approval

- None

Minutes of Previous Ex Comm Meeting – Gypsy Ginchereau

- The Minutes of the February 21, 2020 Ex Comm Meeting, February 21, 2020 Executive Session Minutes, and Addendum of Actions Taken during shut down of club meetings were circulated to the Ex Comm Members electronically by Secretary Gypsy. Gypsy needs to resend the minutes to Ex Comm members in a word document.
 - ✓ **MOTION:** Steve moved to accept the Minutes of the February 21, 2020 Ex Comm Meeting, Executive Session, and Addendum of Actions as circulated and presented. Marsha seconded the Motion and it carried unanimously. The approved February 21, 2020 Ex Comm Minutes and Addendum of Actions Taken will be posted on the Club's website.

Financial Report – Treasurer Barb Beil:

- Treasurer Barb presented the March 2020 Profit & Loss Statement, Balance Sheet and Encumbered Funds Report.
- The Profit & Loss statement reported total March income of \$6,247.00 including \$2,391.00 income from Membership and \$3,426.00 income from the Phins Up Shop; and \$430.00 income from 50/50. Year-to-date income is \$25,002.00. Expenses in March were \$7,139.00, including \$4,000.00 for donations; \$700.00 for entertainment; \$1,134.00 for Phins Up Shop; and \$1,305.00 for operations, for a Net Loss of \$890.00. Year-to-date Net Loss of \$2,529.00.
- Balance Sheet: As of March 31, 2020, the Balance Sheet reflected total cash of \$3,816.40 in the BB&T checking account and \$28,254.71 in the Chase checking account. The Phins Up Shop has \$1,251.31 in inventory; PayPal outstanding balance of -\$345.12, and the Club has \$300.00 outstanding for room rental deposits, for total assets of \$32,677.30.
- Encumbered Funds Report: As of the March 31, 2020 report the Club has \$14,121.00 in Total encumbered funds, including \$10,623.00 for future donations.
 - **MOTION**: Steve moved that the March 2020 Financial Reports be accepted as presented subject to audit. Gypsy seconded the Motion and it carried unanimously.

President's Report:

Membership and Attendance – Membership Director John Ward

- John reported the club should purge 550 members from the roster due to non-payment of 2020 dues.
- Total Membership currently listed as 1743.
 - ✓ **MOTION**: Gypsy moved to purge all unpaid members as of April 31, 2020. John seconded the Motion and it carried unanimously.

Volunteer Coordinator – Jaci Burdash:

- Attendance: Jaci circulated the Attendance Report and the Volunteer Hours Reports electronically to the Ex Comm. Phlockings are still closed so there was no attendance in April. Total attendance at the March 2020 Phlockings was 501. The Attendance Report through the Mallory Phlocking on March 9, 2020 reflected attendance numbers are as follows:

Phlocking Attendance:	Palmer	247	(184 in March 2019)
	Mallory #1	254	(223 in March 2019)
	Mallory #2	0	(265 in March 2019)
	Average:	251	(224 in March 2019)
- Volunteer Hours: The volunteer hours in March were 1,398. Total Charity hours for March were 837 Events being cancelled due to Coronavirus results in less volunteer and Charity hours.

Internal Events Trustee Report – Rob Ainsley, Vice President – Report given by Mark:

- Pool Parties 2020:
 - At this time we are not sure we will be able to have a pool party.
- 2020 Christmas Party: Sandy Senator spoke with Trish Crocker. The band she prefers wants \$700.00. That is more than we normally pay for Christmas entertainment. Club can contract with Retro Express for \$550.00.
 - ✓ **MOTION**: John moved to contract with Retro Express for \$550.00. Marsha seconded the motion and it carried unanimously.

External Events Trustee Report – Chair Judy Koch:

- Daytona Beach ½ year anniversary party: The Best Western Aku Tiki has 137 Rooms. There are currently 68 rooms filled.
 - We need to schedule entertainment for this event with the understanding they will not get paid in the event has to be cancelled.

- The event will cost \$20.00 per person for wristbands to pay for the entertainment. Those who have paid for Homosassa and want to use that wristband for Daytona instead can do so.

Media Trustee Report – Steve Larson:

- **Newsletter:**
 - Gypsy needs to send Steve a write up for Siesta Key.
 - Newsletter is thinner due to no events.
- **New Website: Facebook Page/On-Line Activities:** Moving forward with Ticket Leap.

Community Relations Trustee Report/Charitable Donations – Marsha Herring:

- **Reports:** Marsha reports there is lots of need but no funds available due to shut down. Marsha distributed a 2020 Monthly Charity Report. Food Pantry donations for March were estimated at \$97.00. Charity Hours were valued at \$19,310.00.
- Marsha reported donations for March to SOS, \$4,000.00 and \$600.00 for Lake Panasoffkee Food Pantry.
- Year to date donations are \$117,155.00.

Phins Up Shop – Pam Babasa

- Pam provided a report on the Phins Up Shop January and February 2020. The report reflects YTD Expenses of \$12,793.99, Total YTD Income of \$5,982.00 and a Loss of \$6,811.99. Inventory is currently \$1,251.00.

Committee Reports:

- **Club Size:** No activity this month
- **By-Law & SOP Changes:** No activity this month

Old Business:

- **Golf Tournament Proceeds:** Tabled
- **Food Bank Chair:** Jerry Brown accepted the Chair position.
- **Siesta Key:** Gypsy reported all the rooms on the beach front have been booked so we can have entertainment on the deck.

New Business:

- **PayPal:** PayPal charges would be .80 per member. PayPal is a problem for John and Barb both. Suggest moving membership to Ticket Leap. The charge will be \$2.00 fee per person.
- **The decision to use Ticket Leap for Membership was tabled until May Ex Comm.**

Motion to Adjourn: Marsha moved that the February 21, 2020 Ex Comm Meeting be adjourned at 11:48 a.m. John seconded the Motion and it carried unanimously.

(Signed) Gypsy Ginchereau, Secretary